

Dee Family Technology Grants Funding Criteria

The Dee Family Technology Grants provide support for faculty projects using technology in research or applying technology to pedagogy. Funds are distributed based on a competitive proposal process and proposals are reviewed by the Academic Resources and Computing Committee.

In order to qualify for funding, a successful proposal must fit into one of the following general categories:

1. Projects specifically related to faculty research or scholarly activities.
2. Discipline-specific software to enable a faculty member to enhance an existing course, or to develop a new course.
3. One-time technical support for the development of special software related to a specific course.
4. Costs associated with one-time faculty training in an area of information technology directly applicable to the academic mission of the institution.
5. Requests for specific pieces of hardware are acceptable. However the hardware should be essential for completion of a project in one of the four categories above.

Given the limited availability of funds, restrictions exist related to the funding of information technology by the Dee Family Technology Grants:

1. During this initial phase, project requests are limited to a maximum of \$6,000.
2. Faculty and staff office computers are not funded. Under certain circumstances, an individual may require a machine that exceeds the campus standard. In such a case, this may qualify for funding.
3. Equipment or technical support for student or departmental laboratories are not supported.
4. Only projects directly related to information technology are funded.

The form below must be emailed as a PDF (with signatures) to arccbudgetadmin@weber.edu , see [ARCC Chair and Faculty Representatives \(http://weber.edu/ARCC/Representatives.html\)](http://weber.edu/ARCC/Representatives.html) by March 2, 2012.

Dee Family Technology Grants
Proposal for Funding

Project Title: _____

Project Director: _____

Department(s): _____

College(s): _____

E-Mail: _____

Extension: _____

Other Members of the Project Team: _____

Instructions:

1. Please complete each section in the space provided. The justification section should not exceed two single-spaced typed pages.
2. You are required to obtain the signature of an ARCC representative for your college, indicating that she/he is familiar with the proposal, and can speak to it during funding deliberations.
3. Your department chair's signature is also required, indicating that she/he supports the proposal, and that the proposal is in keeping with departmental goals related to information technology and its applications to the academic mission of the institution. Your Chair's signature also indicates her/his commitment to help support the project financially if so indicated on the budget page.
4. The form below must be emailed (with signatures and in PDF format) to the arccbudgetadmin@weber.edu by March 2, 2012.

ARCC Representative:

I have read the proposal and discussed it with the Project Director.

ARCC Representative

Comments:

Department Chair:

The Department has reviewed this project within the context of overall information technology planning within the Department. If the budget page indicates financial support from the Department, I agree to commit those funds to this project.

Department Chair

Comments:

College Dean: (only necessary if co-funded at college level)

I have reviewed this project. If the budget page indicates financial support from the College, I agree to commit those funds to this project.

College Dean

Comments:

Justification

Your proposed project should be described as clearly and succinctly as possible in the spaces provided below. Be sure to review the “Criteria for Funding” document. *The entire justification section should not exceed two single-spaced pages.*

Abstract (project summary):

Objectives and goals of this project:

Identify specific courses and/or programs that will directly benefit from this project:

(You may also want to describe how specific courses may be enhanced by this project.)

If applicable, describe how this project will help to increase faculty productivity or enhance competency in some area of information technology.

Describe how the success of this project will be evaluated.

(If reports or publications are anticipated from this project, please indicate such.)

Timeline:

(If funded, when will this project be implemented?)

Budget

Note: Please be as specific as possible regarding requested hardware, software, or other resources. If funds are being committed from other resources, please so indicate.